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The Odisha State Cooperative Milk Producers' Federation Ltd.
D-2, Sahid Nagar, Bhubaneswar-751 007.
Ph No- (0674) 2546030/2540273/2540417,
Fax No (0674) 2540974

Ref:OMFED/15013/2/2024/ 4029

Date:-06/09/2025

SHORT TENDER NOTICE

OMFED invites sealed tenders from civil contractors for **"Renovation of Security rest room at New Cattle Feed Plant at Jagannathpur, Khurdha"** as per enclosed commercial bid form considering our terms and conditions mentioned below. Your lowest offer in a sealed envelope must reach us only through post, hand delivery or courier service till 16/09/2025, 2:00PM. The tender shall be opened on 16/09/2025 at 3:00PM in the Conference hall of OMFED in presence of tender committee members and bidders. Tender document can be downloaded from the website of OMFED i.e www.omfed.com by the intending bidder. Please write the word **"SHORT TENDER"** (**"Renovation of Security rest room at New Cattle Feed Plant at Jagannathpur, Khurdha"**) on the upper left of the sealed envelope and send it at following address.


Manager(Project/DO)
OMFED, D-2, Saheed Nagar,
Bhubaneswar-751007, Odisha.

Sl.No	Name of Work	Construction Site Location	Estimated Cost	Class of Contractor
1	"Renovation of Security rest room at New Cattle Feed Plant at Jagannathpur, Khurdha"	Jagannathpur, Khurdha	Rs 2, 71,471/-	"C" class .

Mode of Submission of Tender	Tender should be submitted thorough Registered Post/ Speed Post/Courier/by person.
Date of publishing of Tender	07/09/2025, 10:00 AM
Date of closing of receipt of Tender	16/09/2025, 2:00 PM
Date of opening of Tender	16/09/2025, 3:00 PM

Bidders are requested to visit OMFED website regularly as any corrigendum / addendum may be published in OMFED website and not in any other media/ news papers.

OMFED reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason thereof.

Manager(Project &DO)

Copy to: Notice Board of Corporate office / Dairy Plants / Milk Unions.

DOCUMENTS TO BE SUBMITTED:

1. Audited profit & loss account statement for the financial year 2022-23, 2023-24(Two years).
2. Turn over certificate for the financial year 2022-23, 2023-24(Two years).
3. Copy of IT return for the financial year 2022-23, 2023-24(Two years).
4. Copy of GST Registration Certificate.
5. PAN Number.
6. Credentials in support towards execution of civil work during last three years of similar nature.
7. Copy of Registration Certificate with either CPWD / R & B Deptt. / Irrigation Deptt / Railways / MES.
8. Declaration certificate for not blacklisting from any organization.

COMPLETION PERIOD:

- 90 days from the date of receipt of the order.

VALIDITY OF OFFER:

- Four months from the date of notification.

PAYMENT TERMS:

1. 100% payment after completion of work at site.
2. The agency has to submit performance security deposit amounting 5% of the total work order value within 15 days of receipt of work order. PSD may be in the form of demand draft or bank guarantee or through online payment in acceptable form safeguarding the purchaser's interest in all respect. PSD may be released after 6 months of actual date of completion of work.
3. Payment shall be released within one month of submission of invoices in triplicate.
4. The bill shall be raised in the name of M/s OMFED, D-2, Saheed Nagar, Bhubaneswar – 751007.
5. All payments are subject to deduction of statutory dues as applicable.
6. Penalty @0.5 % of order value shall be imposed per week in case of delay in completion of work within the specified time subject to a maximum of 5% of the total value of work.

TERMS & CONDITIONS:

Erase, over writing in the quotation should be strictly avoided and correction (if any) should be signed. Over Writing, Cutting, correction (if any) not attested may lead to cancellation of the quotation.

Party must specify tax structure in the quotation, if not mentioned it will considered rate is inclusive of all taxes.

Name:
Sign:
Seal:
Contact No& Email Id:

**COMMERCIAL BID FORM FOR RENOVATION OF SECURITY REST ROOM AT NEW CATTLE
FEED PLANT AT JAGANNATHPUR, KHURDHA**

Sl.No.	Description of items	Quantity	Unit	Rate	Amount
CIVIL WORK					
1	Dismantling brick or stone masonry in lime or cement mortar above 3m height including stacking the useful materials for reuse and removing the debris within 50m lead.	4.80	Cum		
2	Dismantling of G.C.I or A.C. sheet roofing after carefully removing bolts and nuts including stacking of the materials for reuse and removing the debris within 50m lead.	55	Sqm		
3	Supplying, fitting & fixing of precoated galvanised iron profile sheet semi gloss of 1000mm width & total coated thickness 0.50mm in roof drilling hole in wind ties including fixing of ridges valleys, winde ties etc complete including cost of sheet & all fittings.	61.3	Sqm		
4	Providing, supplying, fabricating hoisting and fixing in position M.S. structure fabricated with M.S. channels, angle, flat, joist structure/Truss protection channels of reception dock, Runner & Purloin for laying Asbestos sheet provision etc. as per architectural drawing and design including cutting, electrical arc welding, grinding to smooth surface at all level for GI sheet roofing, drilling holes, welding tie with required GI 'L' hooks, nuts, washers & tar washers etc. and grouting with P.C.C. (1:1 ½:3 or M-20) as per design including 2 coats of first quality synthetic enamel paint of make Asian or equivalent all complete. including cost of all materials, transportation, loading, unloading, labour, tools & paints, taxes, duties, levies, lift, octroi, royalties etc. complete as per direction of Engineer-in-Charge	5.37	Qtl		

5	Brick work with Flyash bricks 25cm x 12cm x 8cm size having crushing strength not less than 75 Kg/cm ² with dimensional tolerance \pm 2 percent in cement mortar (1:4) in foundation and plinth.	1.3125	Cum		
6	Providing, supplying and applying 12mm thick cement plaster in line and level, at all heights above and below plinth level with cement mortar 1:4 (1 cement: 4 sand) to walls, beams, ceiling, stair, column, parrises, bends, moulds, patts, grooves, etc. including scaffolding, curing, finishing smooth (the plaster surface shall be troweled till the surface shows cement paste), and chipping the concrete at all levels including cost of all materials, transportation, lift, loading, unloading, curing, labour, tools and plants, taxes, duties, levies, octroi, royalties etc. complete as per direction of Engineer – In-Charge	195.75	Sqm		
7	Providing supplying and applying two or more coats of weather coats emulsion paint(water based) of approved make and shade of Royale Luxury Asian,Berger/Dulux"including cost of finishing existing wall surface with one more coats of wall primer (water base)	195.75	Sqm		
8	Supplying, fitting and fixing of 32mm thick flush door shutter with approved quality of 30mm thick BWR block board pasted with 1mm thick sunmica on both side of approved design & quality including cost of all door fittings and fixtures etc. complete.	2.76	Sqm		
Total cost of civil work =					
GST=					
Grand Total cost including GST=					

Name:

Sign:

Seal:

FORM OF AGREEMENT
ON NON-JUDICIAL STAMP PAPER OF RS. 100/-

THIS AGREEMENT is made and executed on the day of -----19 ----- between the Orissa State Co-operative Milk Producers' Federation Limited having its registered office at D-2 Saheed Nagar, bhubaneswar-751007, ORISSA (herein after referred to as OMFED which expression shall, unless repugnant to the context or meaning thereof, include the successors and assignees of the OMFED) of the ONE PART and -----
----- (herein after referred to as the contractor, which expression shall, unless repugnant to the context or meaning thereof, include the heirs, successors, assignees, executors and administrators of the Contractor) of the OTHER PART.

WHEREAS THE OMFED is desirous that certain works should be-----

-----and has, by letter of acceptance dated-----accepted a bid by the contractor for the execution, completion and maintenance of such works, NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:

1.0 In this agreement, words and expressions shall have the same meanings are respectively assigned to them in the conditions of contract hereinafter referred to.

2.0 The following documents shall be deemed to form and be read and construed as a part agreement, viz

- I) this form of agreement
- ii) The notification of award
- iii) The said bid
- iv) The technical specifications
- v) The schedule of quantities
- VI) The schedule of supplementary information
- vii) Special conditions of contract
- vii) General conditions of contract
- ix) Schedule of materials to be issued by owner
- x) Form of bank guarantees

3.0 The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in the case of ambiguities and discrepancies shall take precedence in the order set out above.

4.0 In the consideration of the payment to be made by the OMFED to the contractor as hereinafter mentioned, the contractor hereby covenants with the OMFED to execute, complete and maintain the works in conformity in all respects with the provisions of the contract.

5.0 The OMFED hereby covenants to pay the contractor in consideration of the execution, completion and maintenance of the works the contract price at the times and in the manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed the month and ear first above written.

Signed, sealed & delivered for and on behalf of the within named OMFED by the hands of its Authorized Signatory.

Authorized signatory

Orissa State Co-op. Milk Producers' Fedn. Ltd.

In the presence of :
WITNESS:

- 1) Signature
Name
Address
- 2) Signature
Name
Address

Signed, sealed and delivered for and on behalf of the
within named contractor , the other part.

CONTRACTOR
In the presence of
WITNESS

1. Signature

Name

Address
2. Signature

Name

Address

PROFORMA OF BANK GURANATEE FOR PERFORMANCE SECURITY

On Non-judicial stamp paper of Rs. 100/-

Bank guarantee no.

Date:

This deed of guarantee made this ----- day of 200--- (Two thousand and -----
-----) by (name and the address of the bank), hereinafter referred to as the bank,
which shall unless repugnant to the context or the meaning thereof includes its legal
representatives, successors and assigns and the ORISSA STATE CO -OP. MILK
PRODUCERS' FEDN. LIMITED (hereinafter referred to as the OMFED) which expression
shall unless repugnant to the context or meaning thereof include its legal representative,
successors or assigns.

Whereas the ORISSA STATE CO.OP MILK PRODUCERS' FEND- LIMITED has
awarded a contract bearing no -----
---on M/S -----

----- (name and the address of the party), hereinafter
referred to as the contractor, for the execution, completion and the maintenance of -----

-----and whereas, the contractor has agreed to submit a performance security in the
form of a bank guarantee to the OMFED as per the terms and conditions of the bidding
documents and the contract which will be kept valid up to-----calendar months
from the date of bank guarantee (the period should be till end of period of maintenance). And
whereas the bank and its duly constituted agent and officer has already read and understood
the contract made between the OMFED and the contractor.

In consideration of the OMFED having agreed to award the contract on the contractor
on the contractor, we -----
------(the bank), do hereby guarantee, undertake promise and agree with the OMFED its
legal representatives, successors and assigns that the within named (the name of the
contractor) their legal representatives and assignees will faithfully perform and fulfill
everything within the bidding document and the contract order on their part to be performed
or fulfilled , at the time (time being the essence of the contract) and in the manner therein
provided do all obligations there under and we further undertake and guarantee to make
payment to the OMFED a sum of Rs.------(rupees -----
-----only) being 5% of the contract

Value, in case the contractor, their legal representatives and assignees donot faithfully
performed and fulfill everything within the bidding documents or fulfilled, at the time and in
the manner therein provided and donot willfully and promptly do all obligations there under.

In case the contractor fails to perform or fulfill the contract as per the terms and
conditions agreed upon, the OMFED is entitled to demand an amount equivalent to 10% of
the contract value from the contractor and the demand made by the OMFED itself will be
conclusive evidence and proof that the contractor has failed to perform or fulfill his

obligations under the contract and neither the contractor nor the bank shall be entitled to raise any dispute regarding the reasons for the failure of performance or fulfillment on any ground whatsoever.

we, (the name of the bank), do hereby undertake to pay an amount equivalent to 5 % of the contract value , being the amount due and merely on a demand from the OMFED stating that the amount claimed is due by way of non-performance of the contractual obligations as aforesaid by the contractor or by the reason of the contractor's failure to perform the said contractual commitments any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However our liability under this guarantee shall be restricted to an amount not exceeding Rs.-----
----- (rupees-----
-----only) being the amount equal to 5% of the contract value.

we, the bank further agree that the performance security herein contained shall remain in full force and effect for a period of ----- calendar months from the date of the bank guarantee (the period shall be till the end of period of maintenance) whichever is later or till the OMFED certifies that the terms and conditions of the said contract have been fully and properly carried out by the said contractor and accordingly discharge the guarantee, unless a demand or a claim under this guarantee is made on us in writing by the OMFED on or before -----we shall be discharged from all liabilities under this performance hereafter.

we, the bank, further agree with the OMFED that the OMFED shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and the conditions of the bidding document and the contract or to extend the time of performance by the said contractor from time to time or postpone for any time or from time to time and any of the power exercisable by the OMFED against the contractor and to forbear or enforce any of the terms any of the terms and conditions relating to the said bidding documents and the contract and we shall not be relieved from our liability by reason of any such variation , or extension being granted to the said contractor, or for any forbearance, act or omission on the part of thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

This guarantee shall be in addition to and without prejudice to any other securities or remedies which the OMFED may have or hereof after possess in respect of the works executed or intended to be executed and the OMFED shall be under no obligation to marshal in favour of the bank any such securities or funds or asset that the OMFED may be entitled to receive or have a claim upon and the OMFED at its absolute discretion may vary, exchange, renew , modify or refuse to complete to enforce or assign any security or instruction.

The bank agrees that the amount hereby guaranteed shall be due and payable to the OMFED on serving us with a notice requiring the payment of the amount and such notice shall be deemed to have been served on the bank either by actual delivery thereof to the bank or by dispatch thereof to the bank by registered post at the address of the bank.

Any notice sent to the bank at its address by registered post shall be deemed to have been duly served on the bank notwithstanding that the notice may not in fact has been delivered to the bank.

In order to give full effects to the provisions of this guarantee the bank hereby waives all rights inconsistent with the above provisions and which the bank might otherwise as a guarantor be entitled to claim and enforce.

we,-----, lastly undertake not to revoke this guarantee during its currency except with the previous consent of the omfed in writing and the guarantee shall be a continuous and irrevocable guarantee up to a sum of Rs.-----
------(rupees-----).the guarantee shall remain in force until -----and unless the guarantee is renewed or a claim is preferred against the bank within three months from the OMFED under the guarantee shall cease and the bank shall be released and discharged from all liabilities hereunder.

SIGNATURE

PLACE

SEAL

DATE

CODE NO.

NOTE:

- 1) The contractor should ensure that the seal and the code no. of the signatory is put by the bankers, before submission of the bank guarantees.
- 2) The contractor should ensure that a letter of confirmation is sent by the bank to OMFED directly, mentioning the guarantee No. and date of Issue.

DECLARATION

I / we declare that i / we have gone through the afore mentioned conditions of the contract and agree to accept the same for submission of the tender / execution of the work. I am / we are also agreeable to abide by these conditions until the finalization of tender / completion of the work in all respect.

(Full Signature of the Contractor)

Date :

Address for Correspondence:

DECLARATION

I / WE DECLARE THAT I / WE hereby declare that I/We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

(Full Signature of the Contractor)

Date :

Address for Correspondence: